

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

March 31, 2020

Therapist Showcase: None

The meeting was called to order at 12:08 pm by Bill Hesse. Those in attendance were Chris Budde, Tim Bridges, Bill Hesse, Donna Costello, Aimee Yarbrough, Kenny Yarbrough, Mary Johnston, and Kathy Matthews. Staff members: Sheila Stinnett, Chad McCoy, John Goetz, Justice Hernandez, and Lynn Reese **Absent:** Sarah Brown, Suhani Lageman, Jessica Hunt, Mike Largent

Consent Agenda Items Presented: A motion to approve the consent agenda was made by Donna Costello and seconded by Kathy Matthews; the board unanimously approved. No items were pulled from the consent agenda.

Old Business: None

New Business:

Possible consideration and vote to remove Jessica Hunt from EFC board: A motion to approve was made by Tim Bridges and seconded by Kathy Matthews; the board unanimously approved.

Discussion on agency plan to provide continuation of services during COVID-19 outbreak: Due to the Governor's emergency declaration, EFC has closed its lobby and suspended face to face services including intakes until April 16th. We have a minimum of 1 counselor and 1 support staff available to provide phone support during regular business hours and everyone is working rotating shifts while following CDC guidelines. Sheila sent OJA an emergency preparedness plan and it was approved. The juvenile court has suspended services through April 16th and ADSAC services are suspended until 60 days after the emergency declaration is lifted. Sheila has been talking with our attorney in order to stay informed of FMLA changes.

Presentation and vote to approve CARF plan of corrections: Sheila presented the CARF plan of correction to the board. A motion to approve was made by Tim Bridges and seconded by Kathy Matthews; the board unanimously approved.

Discussion concerning possible small federal business loans due to COVID-19: Sheila reported that she has been working with Mike Largent on the loan application and there may be an emergency meeting coming up if we get approved.

Board Resources and Education:

Strategic planning committee assignments: The meeting is still set for May 8th at 11:30 and will probably be over Zoom. Committees can meet through Zoom or by phone. Zoom teleconference options for upcoming board meetings: Sheila announced that our upcoming board meetings will most likely be through Zoom.

Legislative Focus of The Month: Governor Stitt announced flat budget projections for next year.

Committee Reports

Financial Committee:

- February Treasurer's Report: A motion to approve the report was made by Kathy Matthews on behalf of the financial committee. The board unanimously approved.
- Discussion of FY 20 budget shortfalls due to COVID-19 outbreak: Sheila discussed the impact of COVID-19 on the agency's budget.

Fund Raising: Update on postponement of Community Chat Fundraiser: The First Christian Church is closed through the middle of May, so our fundraiser will have to be postponed. We will apply the donations we've already received to the event when we are able to have it.

"Simple Modern" Giveaway Opportunity: "Simple Modern" is giving away \$100,000 to businesses in need during the COVID-19 outbreak. Lisa Kadavy wrote to them requesting \$20,000 since we had to put off the fundraiser this year.

Hope for Families: Discussion and possible vote to request suspension of rent payments from Hope for Families due to COVID-19: Chris Budde spoke with Chris Shorow about suspending rent payments during the outbreak. Kathy Matthews suggested that we wait until we hear about the business loan. The board agreed to table it until the April board meeting.

Public Relations: Feeling Fridays project update- Sheila worked with 450 students at Ida Freeman Elementary on the rock painting project. The Edmond Sun published an article about the event. The rocks will be used for a school wide project.

Professional Development & Oversight Committee: None

A motion to adjourn was made by Donna Costello and seconded by Tim Bridges. The board unanimously approved.



Chris Budde, President of the Board of Directors
Edmond Family Counseling, Inc.